

Record an inventory of your business or home

If fire or theft were to strike your business or home, would you be able to itemize your purchased or leased possessions for your insurance claim?

We at Quickstep Organizing can help you to develop an up-to-date written, photographed, and videotaped inventory of your business or home.

Such a room-by-room inventory (with purchase receipts and serial numbers) will be invaluable in helping you to:

- settle your insurance claims faster
- verify losses for your income tax return
- replace your lost items without guesswork
- make sure that you have adequate insurance to cover special items such as art work, jewelry and other collectibles