

Project Management

Should your remodeling or building improvement project require outsourcing to more specialized contractors or specialists, Quickstep Organizing stands ready to relieve your workload and stress by helping you to manage the project from start to finish, as illustrated below:

Assistance with selection of specialists and contractors:

Quickstep Organizing is equipped to act as liaison between our clients and specialists, service providers and contractors in a variety of industries, including construction, plumbing, electrical work, security, and maintenance.

Scheduling and progress monitoring:

Our project management capabilities include contractual communications, scheduling, quality control, progress monitoring, event documentation, and coordination with utility companies, government agencies, and inspectors.

Managing multilingual communications:

At Quickstep Organizing, we speak, read, and write in Spanish and in several other languages, allowing us to work more effectively with tradesmen and maintenance personnel for whom English is a second language.

We at Quickstep Organizing will work closely with you to achieve your project goals and objectives while adhering to constraints that you define related to scope, quality, time and budget. We do what it takes to get the job done your way!